



SERVANT LEADER INTERNSHIP APPLICATION 2009

Intergenerational Leadership

Educational Democracy

Cultural Democracy

Family Empowerment

Social Action

Completed applications must be mailed to:
Attn: Carmen Fonseca
cfonseca@cisphl.org
2000 Hamilton Street, Suite 201
Philadelphia PA 19130



SUMMER INTERNSHIP APPLICATION CHECKLIST (Include this page as a cover page to your application)

NAME: _____
Please print clearly (First) (Last)

I have included all of the following required materials:
(Check)

- Completed Summer Intern Application With Checklist(DO NOT SEND APPLICATION COVER)
- Current Resume
- Letter of Intent (250 words Max)
- Essay (250 words Max)

Choose one of the following:

- In light of the historic election of President Barack Obama, what are ways that the local community can contribute to the “change” this country seeks?
- What are the specific gifts and talents that you possess that you would like to contribute to the Philadelphia Freedom Schools movement? How will these talents help to develop the scholars that we serve?

- Official or Unofficial College Transcript (*where* applicable)
- One Letter of Recommendation
- One Clear Copy of Photo ID (Drivers License, School ID, etc.)
- One Clear Copy of Social Security Card

Please ensure you have submitted all applicable documentation noted above to:

[Communities In Schools of Philadelphia](#)
Rodin Place, Suite 201
2000 Hamilton Street
Philadelphia, PA 19130
Office: (267) 386-4600
Fax: (267) 330-0164
ATTN: **Carmen Fonseca**

Or contact your local PFS agency at the information below: (check one)

Frankford Family Support Services
4509 Frankford Avenue
Philadelphia, PA 19124
Phone: (215) 535-1093

Congreso de Latinos Unidos
216 West Somerset Street
Philadelphia, PA 19133
Phone: (215) 763-8870

Friends Neighborhood Guild,
735 Fairmount Ave.,
Philadelphia, PA 19123
Phone: (215) 923-4115

Say Yes To Education
William C. Bryant School
6001 Cedar Ave
Philadelphia, PA 19143
Administrative Offices
3440 Market Street, Suite 400
Philadelphia, PA 19104-6216
Phone: (215) 222-3580 ext 24

United Communities Southeast Philadelphia
Southwark House
101 Ellsworth St
Philadelphia, PA 19147
Phone: (215) 468-1645

□Netter Center for Community Partnerships
133 South 36th Street, Suite 519
Philadelphia PA 19104
(215) 898-5351

Job Description: Philadelphia Freedom Schools Servant Leader Intern

Date: March 2009

Nature and Scope

Philadelphia Freedom Schools™ (PFS) provide year round literacy and math enrichment programming for students in grades K-12. PFS operates through a collaboration of local community-based organizations and agencies, offering year round developmental activities for children in need of academic, social and emotional enrichment. The Philadelphia Freedom School's vision is to create an excellent, physically and emotionally safe learning environment where children and adults integrate a love for reading and math with the need for cultural democracy and the strategies of intergenerational leadership and family alliances. The program exists to build intellectual, cultural, civic and political capacity of children and youth in order to make meaningful change in themselves, their families, their schools, communities and larger society. This comprehensive array of services is organized with an intergenerational approach to leadership and community organizing. Reciprocally, adults that work within Philadelphia Freedom Schools™ are enriched by the children and young adults that they serve. Students of all ages learn and teach in an intensive strengths-based environment of love, respect, safety, and excellence.

Servant Leader Intern Job Description

Philadelphia Freedom Schools™ summer programs are staffed by young-adults who serve as positive role models and mentors. Children learn by example the values of honesty and hard work, and the importance of investing in their community. The PFS program trains college-age young people to serve as Servant Leader Interns (SLI) who help to provide transformational summer experiences for youth all over the city of Philadelphia. SLIs are trained early each summer at the Philadelphia Freedom Schools Servant Leadership Training™ in areas of child development, academic lesson planning, team teaching and facilitation, team building strategies, and positive conflict resolution. This inspirational training also trains college interns in social activism skills, helping them become knowledgeable and confident advocates for children and families.

After training and site placement, Servant Leader Interns are responsible for delivery of the PFS Pathways Curriculum™ students between grades K-8th as well as serving as mentors to the two high school Junior Servant Leaders™ assigned to their classrooms. PFS classrooms benefit from a 3:10 student to instructor ratio. The SLIs are responsible for the day-to-day care and nurturing of the children, serving as facilitators in the classroom and as leaders of community outreach activities.

Responsibilities include:

- Participation in all Philadelphia Freedom Schools™ sponsored orientations, trainings and preparation. (June 3-9, 2009)
- Delivery of the PFS Pathways Curriculum™ students between grades K-8th for six weeks.
- Set-up and breakdown of his/her classroom space.
- Construct and implement lesson plans based on PFS Pathways Curriculum™.
- Write daily journal entries documenting students' progress.
- Mentoring of high school Junior Servant Leaders™.
- Daily debriefing: analyze and problem-solving as a part of a team as well as individually.

Qualifications: Please Read Carefully

- **High School graduate or GED equivalent**
- **Applicant must provide proof at least one of the following requirements: 19 years of age by May 31, 2009 or two semester of college experience or one year of fulltime work experience.**
- Solid commitment to advocacy for children and families
- Authorization for background check for criminal and child protective findings.
- Ability to motivate others
- Willingness to work constructively with children and high school students.
- Interest in and ability to work as part of an intergenerational and intercultural team
- Willingness to strive for excellence in all areas. Ability to think critically and analytically
- Excellent written and verbal skills

Philadelphia Freedom Schools™

Communities In Schools of Philadelphia Inc., Lead Agency

- Strong interpersonal skills and commitment to the character, humility and servant leadership ethics demonstrated by William Still, Fannie Lou Hamer, and Ella Baker.

Philadelphia Freedom Schools™
Communities In Schools of Philadelphia Inc., Lead Agency

SKILLS/PROFICIENCY: PLEASE LIST ANY SKILLS/PROFICIENCIES THAT MAY BE RELEVANT TO THE POSITION FOR WHICH YOU ARE APPLYING
(OFFICE EQUIPMENT, SOFTWARE KNOWLEDGE/PROFICIENCY, LANGUAGES, ETC.)

-----JOB INTEREST-----

Volunteer Experience and General Work:

1. Please list any volunteer work you have done in your school, church, mosque, community organization, or any other areas.

2. What knowledge and experiences have you gained from this volunteer work that you can use to help you this summer if selected to be a Servant Leader Intern?

3. What special skills or talents, that you possess, will you draw upon, and incorporate in your work if selected as a Servant Leader Intern?

4. Please list any experience you have working with children.

5. Please describe any work you have done in the area of youth leadership development.

Philadelphia Freedom Schools™

Communities In Schools of Philadelphia Inc., Lead Agency

HAVE YOU EVER BEEN EMPLOYED BY PFS? NO YES DATE(S): JSL: (Junior Servant Leader)

DATE(S):

DATE(S):

DATE(S): SLI: (Servant Leader Intern)

DATE(S):

DATE(S):

HOW DID YOU LEARN OF PHILADELPHIA FREEDOM SCHOOLS PROGRAM?

EMPLOYEE JOB FAIR SCHOOL POSTING OTHER NAME OF SOURCE:

-----PREVIOUS INTERNSHIP/EMPLOYMENT EXPERIENCE-----

PREVIOUS EMPLOYER(S) (LIST MOST RECENT FIRST)		DATES EMPLOYED	POSITION	SUPERVISOR NAME/TITLE
		MO. / YR		
COMPANY		FROM		MAY WE CONTACT? <input type="checkbox"/> YES <input type="checkbox"/> NO TELEPHONE #:
CITY		TO		
STATE				
COMPANY		FROM		MAY WE CONTACT? <input type="checkbox"/> YES <input type="checkbox"/> NO TELEPHONE #:
CITY		TO		
STATE				
CITY		TO		MAY WE CONTACT? <input type="checkbox"/> YES <input type="checkbox"/> NO TELEPHONE #:
STATE				
COMPANY		FROM		MAY WE CONTACT? <input type="checkbox"/> YES <input type="checkbox"/> NO TELEPHONE #:
CITY		TO		
STATE				
COMPANY		FROM		MAY WE CONTACT? <input type="checkbox"/> YES <input type="checkbox"/> NO TELEPHONE #:
CITY		TO		
STATE				

PRE-EMPLOYMENT STATEMENT

• I understand I am required to attend trainings in June 3-9, 2009 and other site-specific dates.
I understand that I will be required to provide proof of PA Child Abuse History and Criminal Background Clearance.

• I certify that I am a high school graduate or GED recipient and I meet one of the following requirements:

Two semesters of college experience

One year of fulltime work experience

• I understand that my application for employment (including, but not limited to this application form, the granting of any interview, or the fact or content of any interview) is not intended to—and shall not be construed to—create between PFS Federation and me a contract of employment or for the provision of any benefits. If an employment relationship is established, I understand that I will be an employee of the local sponsoring agency, and not the Philadelphia Freedom Schools Federation as a whole. I also understand that accepting a contract of employment obligates me to upholding the values of Philadelphia Freedom Schools™ and The Philadelphia Freedom Schools Federation™.

• I certify the statements made here are complete and accurate to the best of my knowledge. (A photocopy or fax of this authorization shall be considered as effective and valid as the original.)

I acknowledge that I have read and understand the pre-employment statement above.

PRINT NAME

APPLICANT SIGNATURE

DATE

NOTE: PLEASE DO NOT SEND APPLICATION PIECES SEPARATELY. INCOMPLETE APPLICATIONS WILL NOT BE REVIEWED. ONLY APPLICANTS UNDER CONSIDERATION WILL BE CONTACTED.